## How to PRINT a SINGLE PAGE from the magazine on the WEBSITE.

1. With the magazine on the screen in front of you, first identify the **NUMBER** of the page you want to print. (For the Crossword in the May edition this is page 36, for the Wordsearch it's page 37).

2. With the **cursor arrow** on the middle of the magazine page on the screen, **right-click** and a white box of text

will appear.

3. In that box <u>left-click</u> on the word print.

Contraction

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From Cannot Cannot

4. A page like this headed Print will appear.

5. Go to the line which says Pages and <u>click on the</u> <u>little down arrow</u> on the right, next

to the word All.

6. Then choose Custom, or Page
range and enter the number of the
page you have identified to print.

(Beware - if you don't do this then
the whole 40+ pages of the magazine will be printed,
and that's not what you want!)

- 7. Click on **Fit to Page** which will enlarge the A5 page to fill an A4 sheet.
- 8. Then <u>click on Print</u> at the bottom of that page, and provided you are connected to a printer, the page you have chosen will be printed!